

FRANCESTOWN HERITAGE COMMISSION
Minutes of July 11, 2015 Meeting

Present: Barbara Caskie, BJ Carbee, Diane Curran, Michele Ferencsik, Elly Miles,
Excused: Brad Howell, Lisa Stewart
Others: Warren Kiblin

The meeting was called to order at 9:07 AM.

The minutes of the 6/13 meeting were reviewed and a discrepancy reported. At that meeting, Michele made a motion, seconded by Barbara and subsequently passed, which stated that a signed letter or statement that the Selectmen are in full support of the Town Hall Project going forward be requested. Brad was asked to write a letter or statement for the selectmen. Michele moved that the minutes of the June 13, 2015 meeting be approved with the inclusion of this motion. Seconded by Barbara and all in favor.

Elly moved the Treasurer's Report be accepted. Seconded by Barbara. All in favor.

Michele expressed her concern that the Friends feel there is very little consideration for a group trying to support the Town Hall effort. She said no timely notification of change of date for Town Hall construction to begin caused the Friends to cancel programs. The Fund Me page still cannot be used due to lack of a .org address. She believes it is unrealistic to expect all funding to be in before starting the project. Major donors cannot be approached without a definite goal and the figure keeps changing. The members agreed to request a special information meeting with Mike Petrovick and/or Michael Bruss to clarify the pre-construction process going forward. Elly will speak with them.

Elly reported on response to the Construction Manager RFPs. Six companies responded. She reviewed the selection method criteria as well as the preconstruction fees and the total proposal fees. References are being checked. Interviews will take place next week.

She said she has met with Barbara Miller to review foundations and choose three to apply to for additional grant funding. Plans are to complete the applications by the end of July. In addition Elly has already submitted an application to the Verney Foundation. She and Diane Curran have met to develop a fund raising letter for later mailing. Elly distributed copies for the Commission's review. Cynthia West and Alison Scot have donated their services to produce a fundraising brochure and we are very fortunate to have volunteers of their caliber.

Discussion of the By-Laws and Commission website was postponed to the next meeting.

The next regular meeting of the Heritage Commission will be August 8, 2015 at 9 AM.

The meeting adjourned at 10:25 AM.

Respectfully submitted by Elly Miles